

QUARTERLY SERVICE REPORT

CENTRAL DIRECTORATES

Q1 2019 - 20
April - June 2019

Executive Members:

Councillor Chris Turrell
Councillor Mrs Dorothy Hayes
Councillor Peter Heydon
Councillor Paul Bettison
Councillor Marc Brunel-Walker

Date completed: 21/08/2019

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Key

	Performance is very good
	Performance is causing concern
	Performance is weak
n/a	RAG rating not applicable
	Missing data
	Missing target

Section 1: Where we are now

Director's overview

Place, Planning and Regeneration

During the last quarter there has been a successful merger of the Highway Asset Management and Transport Development teams. The A322 Downshire Way dual carriageway scheme continues to programme with minimal disruption.

Bracknell Forest Council are receiving more filming enquiries since the establishment of Berkshire Film Office in early 2018, particularly for premier venues such as Lily Hill Park and South Hill Park.

Volunteers contributed 1,587 valuable hours last quarter towards maintaining local parks, open spaces and rights of way. Horseshoe Lake Country Park Procurement Plan was agreed by the Executive which enables the next stages in the development of this project.

Planning application performance has been good and exceeded the performance targets for the quarter. Appeals performance for the quarter was 80% dismissed which is above the target of 66%. For the Community Infrastructure Levy (CIL) £1,231,000 was collected in the first quarter.

The Town Centre saw the unveiling of the Bond Square Canopy, the Light beacon and the Jenga public art at Bracknell Railway Station.

A full response on the Berkshire Local Industrial Strategy was provided to the Local Enterprise Partnership.

Finance

The key focus for Finance in quarter 1 is inevitably the closing of the previous year's accounts and preparing the statutory statement of accounts for audit. This year has been more difficult than most, with the auditors raising queries in areas where they have previously taken a more light-touch approach and the McCloud court case casting doubt on the level of liabilities in pension funds for all public sector pension schemes.

This necessitated further work being commissioned from the pension fund actuaries and late changes to the accounts. While the council presented its accounts for audit and they were agreed by our external auditors as "sound" by the deadline of 31 July, on-going delays to the audit of the Berkshire Pension Fund accounts mean that ours cannot yet be formally signed off by Ernst and Young. 40 per cent of all local authority accounts were not signed off by the 31 July this year, which has prompted the Local Government Association to formally write to the Government to express its concerns about the practicality of all local authority audits being completed by this date.

Procurement of the property Joint Venture partner to develop sites in and around Bracknell Town Centre has started, with 6 organisations submitting first stage expressions of interest. 5 of these will be invited to participate in the next stage, to submit outline proposals for the first phase of sites identified by the Council in early October. The selection process will continue through a final stage of detailed proposals, with an expected date for a final recommendation to the Executive of a preferred partner in June 2020.

A formal Invitation to Tender has been issued for the Heathlands development. The procurement of a design and build contractor is being progressed in parallel with discussions with Health partners around the provider model for the facility, as approved by the Executive in March. A progress report will be brought to the Executive in the Autumn.

Human Resources, Organisation Development and Transformation

Work continues towards the implementation of the Workforce and Organisational Development Strategy Framework 2017-2020. The focus for this quarter has been in the following key areas: coaching, team building and leadership skills, raising awareness of apprentice opportunities at DMTs to encourage development through the available apprenticeship levy funding. Working with HRBPs to ensure key development needs are discussed as part of the SWFP.

The Council has recently launched a new Branding initiative 'We are Bracknell' which is aimed at supporting us to attract and retain staff of the highest calibre to work across our support and corporate services.

Work is underway to review the HR service offer Council wide and to schools through our buy back service level agreements. The review will incorporate significant HR policy and procedure reviews, process reviews cross functional with IT, payroll, finance and facilities and system utilisation and support via iWorks and document storage.

The Transformation team have successfully closed 4 projects this quarter. The portfolio methodology is embedding well and is being actively used to support evidence-based decision making regarding which projects to start, progress and stop to ensure maximum benefit for residents and impact on closing the budget gap.

The Policy and Engagement team have been working with CMT and DMTs to begin work on developing the new 4-year Council Plan.

The Communications and Marketing team were involved in communications for elections in May. An extension of purdah during this period, owing to the EU election, meant other proactive communications were limited.

During this period, the Communications team began a re-implementation of two of their main platforms, Gov Delivery and MusterPoint. Work on these is progressing. Additionally, work has started to increase the number of routine publicity officers within the Council and further work will include training sessions for these officers.

Following purdah, the team focused on the town's 70th birthday celebrations and the community fun day; the launch of the new recruitment pack, the pulse survey and Armed Forces Day activities.

Highlights and remedial action

Good performance

Building Control and Land Charges

- Several Approved Inspectors (private sector providers of building control) have lost their insurance and can therefore no longer issue legal notices. One of the two providers of insurance has pulled out of the market due to risk and the remaining provider is being careful with assessing risk levels. This means they can no longer provide a building control service. In effect this means that any building projects in Bracknell which have commenced, and where the Approved Inspector was overseeing the building control function, are now in breach of the Building Regulations because there is no longer a valid Building Regulations application for the work. The entire project needs to be reverted to the Local Authority Building Control provider. This means that each of these projects needs to make a further application, pay an additional fee for this application, and potentially expose any work carried out so far to satisfy us that the work is in compliance with the Building Regulations. Initial estimates are that this may affect 30-40 households and projects in Bracknell. The Council is awaiting action from the Approved Inspector to start reverting these applications and we will make an assessment as to how these projects will be resourced when final numbers are known. It may be that we actively contact homeowners where we know work has been affected if action is not taken by the Approved Inspector shortly.
- Major changes are being proposed to the Building Control system (and other regulatory functions covering fire and structural safety of buildings) by MHCLG which have arisen as part of the work following the Grenfell disaster. There is a current consultation "Building a Safer Future – Proposals for reform of the building safety regulatory system" which is cross cutting across Building Control, Planning, Environmental Health and the Fire and Rescue Service, and a response will be made by Building Control covering to questions covering that specialism.
- Land Charges continues to monitor progress of the Land Registry take over of the Local Land Charges Register.

Economic Development

- The business improvement project has made significant progress and the proposing body, the Bracknell Investment Group, are planning to go to ballot in autumn 2019. Economic Development, licensing and democratic services are supporting the group in their process towards the ballot. Transport and crime and safety have been involved in several workshops to aid the group in refining the business plan for the BID. The purpose of BIDs are to allow businesses in a defined area and business sector(s) to vote on which additional services they want to invest in, to improve their trading environment. The proposing body for the Bracknell BID is made up of a number of large, medium and small companies located in the Western and Southern business areas which is also the area the BID would be covering if successful.

Highways and Transport

- The Highway Asset Management and Transport Development teams merged on 1st April and now form the Highway and Transport Division. Staff are based at Time Square.

- The A322 Downshire Way dual carriageway scheme continues at a pace with works on the Southern kerbline. These works are on programme and disruption to road users has been minimal.
- The A3095 (south) highway improvement scheme is now subject to detailed design and a further public awareness exercise will take place in July. Construction is due to commence in 2020.
- The Laundry Lane traffic signal refurbishment scheme is now completed. The additional pedestrian facilities have been well received, and the site is operating well.
- The new Owlsmoor Road j/w Rackstraw's Road traffic signals have been completed including the addition of the new pedestrian crossing facilities which have been well received.
- A pedestrian improvement scheme incorporating a new zebra crossing in Rectory Road is nearing completion.
- Schemes to provide additional residential parking, funded in partnership with Silva Homes, have been introduced in a number of locations and further joint funding has been agreed for 2019/20. Works in Holbeck have started in June.
- Plans are now in place for the summer carriageway re-surfacing programme. Work will commence on site during the last week of July 2019.
- A flood alleviation scheme is in progress at Brock Hill in partnership with the Environment Agency. A new culvert is being provided from Bracknell Road to a ditch at Planners Farm in order to alleviate highway and residential flooding.
- Plans to infill the Bay Road subway are progressing with the council's appointed structural engineering consultants undertaking the design and also resolving the underlying flooding issue.
- The borough's underpasses/subways are currently undergoing a lighting upgrade to reduce energy consumption and improve existing lighting levels.
- New town centre highway infrastructure continues to operate well with identified final remedial and maintenance work to pedestrian areas now substantially complete.
- The latest Disabled Parking Bay proposals have been compiled and will shortly be consulted upon.
- The latest Various Road Waiting Restrictions proposals are now with local Members for comment prior to formal consultation.
- 16 additional Electric Vehicle charging bays have been installed within High Street and Braccan Walk car parks.
- Work continues on implementing highway infrastructure associated with strategic housing sites across the Borough. Works to construct the new access to the Redrow Homes/Millgate Homes sites off Sopwith Road were undertaken and works to Watersplash Lane were completed. The second phase of development on the TRL site continues to progress. Multiple smaller development sites are ongoing, delivering infrastructure across the Borough.

- Reading Buses have taken over Courtney Buses but will continue to operate services without change. Officers are pro-actively working with Reading Buses to seek further improvements to services.
- A comprehensive programme of transport surveys was carried out in March to provide essential input towards the Council's updated strategic transport model. The information captured will provide details of peak period journey times, traffic flows across the Borough and turning movements at more than 80 junctions.
- The Borough's road safety record continues its improving trend.
- The National Highway and Transport (NHT) survey has been delivered to a random sample of 4000 households in the borough seeking public opinion of the council's performance. The results are due to be released by November 2019.

Parks and Countryside

- The Tree Team have carried out a full cycle of the Cyclical Tree Inspection Programme (CTIP) Env & OS & Highways Walked. 128 tree-inspection areas across the Borough have been surveyed over last 5 years. The second phase (2019-2024) is underway with 30 areas scheduled for inspection in 2019/20.
- BFC are receiving more filming enquiries since the establishment of Berkshire Film Office in early 2018, particularly for premier venues such as Lily Hill Park and South Hill Park. P&C are working as part of a wider council approach to promote BFCs fantastic film venues and achieve the vision of a film friendly borough.
- New actions carried out towards achieving targets in the Biodiversity Action Plan include:
 - A new stag beetle loggery with interpretation was installed at South Hill Park
 - Bird boxes installed in various woodland sites along Downshire and at Frost Folly
 - A wildflower survey carried out at Lily Hill Park meadow
 - Reptile surveys carried out at Englemere Pond, Caesar's Camp and Wildmoor Heath
 - Great crested newt surveys returned an increase in the number of species found at Englemere Pond
 - Bird and butterfly surveys were carried out at various sites
 - A Hedgehog Street project, involving local residents, has been launched around Wykery Copse in Jennett's Park
 - Ranger led wildlife walks included a nature walk at Englemere Pond for Wildlife In Ascot group and a Nightjar walk at Caesar's Camp
- SANG improvements around Tarman's Copse include a newly installed disabled picnic bench, carved picture seat, green man sculpture trail and waymarking to connect the site to other green spaces within the wider area.
- The Heritage Parks Team have received positive feedback from park users about the path and steps resurfacing works at Lily Hill Park, as part of SANGs improvements to access.

- Old knee rail fencing in the car park at Wildmoor Heath is being replaced with natural boulders, which require no ongoing maintenance and provide a more secure option against unauthorised access. The boulders will provide natural relief between the car park and the surrounding meadow, while also providing additional habitat for lichens and refuge areas for animals.
- The Rights of Way ranger worked with volunteers to improve accessibility along Warfield FP12 by replacing broken gates and squeeze/step over stiles with more accessible pedestrian gates. This meets targets in the Rights Of Way Improvement Plan (RoWIP2).
- Bracknell Forest Council has launched its annual photography competition, which is run in partnership with the Economic Skills and Development Partnership (ESDP) and local businesses. The competition theme is 'Inspirational Bracknell Forest' and amateur photographers can each submit up to ten images of what inspires them about living in the borough. The exhibition of last year's winning entries in BFCs 'Great Place to Grow' photographic competition took place at South Hill Park between the 27 April to the 10 June.
- Green Flag Award judging took place at Lily Hill Park, South Hill Park, Snaprails Park and Westmorland Park in June, with Pope's Meadow and Shepherd Meadows and Sandhurst Memorial Park due to be mystery shopped later this year. The results will be announced in July.
- P&C rangers carried out Willow bank revetment works along the Blackwater River at Shepherd Meadows to fix erosion to the riverbank caused by erosion and poaching by dogs and other animals.
- The shipping container at Jubilee Gardens was moved to a new location at Westmorland Park making the town centre site more aesthetically pleasing.

Planning

- Planning application performance has been good for Minor and Other planning applications which have both exceeded the performance targets for the quarter. This is a good achievement given that the targets for this year have been raised from 85% to 90%.
- Appeals performance for the quarter was 80% dismissed which is above the target of 66%. 5 decisions were issued, of which one was allowed and four were dismissed. The allowed appeal was a member overturn as was one of the dismissed appeals.
- The Community Infrastructure Levy (CIL) continues to provide a good source of funding for infrastructure. £1,231,000 was collected in the first quarter and demand notices for over £5.7 million were issued over the same period.

Finance

- In terms of the 2018/19 out-turn, the Council contained spending within the approved budget for the twenty-first consecutive year. The planned use of £2.5m of general reserves to support the budget will not be required, most notably due to the significant one-off receipt of a VAT refund from HMRC related to the tax treatment of Leisure income in previous years, following the Council lodging a successful claim. 66% of the approved capital budget was spent during the year. Most of the budget remaining will be carried forward for schemes to be completed in 2019/20, although £8m is being reported as underspent, most notably relating to the Commercial Property Investment Strategy and King's Academy Binfield.

HR, OD & Transformation

- GDPR online training module has been successfully rolled out with a 95% completion rate across Council employees
- HR Business Partners engaging in strategic workforce planning across DMT's and incorporating data analytics to inform future planning and transformation of services and resources.

Areas for improvement

Parks and Countryside

- P&C continue to work closely with PPP, local Police and PCSOs to tackle incidences of illegal fly-tipping, anti-social behaviour and vandalism in parks and open spaces.
- Numbers are still low on community litter pick events, despite advertising the events in site noticeboards, in leaflets and online (website and social media).

Planning

- Performance for major applications determined within agreed timescales fell just below the target of 85% (84.2% achieved). It is envisaged that this will improve and 100% was achieved for the final month of the quarter June (5 applications determined).
- Performance on Pre-application enquiries returned within timescale was 78% against a target of 80%. Work is being done to improve processes and address issues with internal consultees.

HR, OD & Transformation

- iWorks system development is progressing slowly due to resourcing constraints. Ongoing development required of self-service elements to increase management autonomy. Revision of duties have been undertaken to increase time available for development. Priority development actions incorporated into wider review action plan in order to track progression.
- Absence Management across the Council. Policy currently under review with the engagement of UNISON, senior and cross functional managers and staff. Regular

absence analytics being furnished to Department Management Teams in order to track volumes and trends across their services.

- The current transformation portfolio is unlikely to deliver the transformation savings required for this financial year. An action plan is in place to review the current portfolio and identify new opportunities for transformation savings.

Audits and Risks

During quarter 1 no audits were issued with a partial or inadequate audit opinion. The risk register was not reviewed within the quarter but took place at the central directorates meeting on 2nd July 2019 and hence will be reported in the next QSR.

Budget position

Revenue Budget

The original cash budget for the department was £10.766m. Net transfers of £4.298m have been made bringing the current approved cash budget to £15.064m, in addition non-cash budget virements of £4.792m have been made as a result of departmental restructures. There are no variances to report against the budget in the first quarter.

A detailed analysis of the budget changes this quarter are available in Annex A Tables 2.

In addition, the department has identified a budget that can pose a risk to the Council's overall financial position:

- As part of the CCC transformation project a saving of £0.060m was proposed to reflect an anticipated restructure of Revenue Services. However following the introduction of the Front Door project the restructure fell out of scope but the saving had already been taken, resulting in a potential pressure on the Revenue Services DSB.
- The department will work towards ensuring the pressure on the DSB budget is contained.

Capital Budget

The Committee's capital budget for the year was set at £12,813,235. This included £5,113,235 of externally funded schemes.

In addition to a carry forward of £8,554,100 further S106 funding of £5,900 has been received for Westmorland Park Limes Path and external funding of £454,000 from the Department for Transport for Road Surface Treatments bringing the available spend to £21,827,235.

The department currently anticipates around 62% of the total approved budget to be spent by the end of the financial year. A detailed list of schemes together with their approved budget and forecast spend is available in Annex A Table 2.

2019-20 Fees and Charges

There are two changes to report to the Departments Fees and Charges:

Land Charges

Copy documents are now provided electronically resulting in a cost reduction for this service, the charge has been reduced from £25 to £20 to reflect this.

Planning

A 25% admin fee will be charged for invalid applications that are returned.

Section 2: Strategic Themes

Value for money

Action	30/06/2019				Status	Comment
	Stage	Due Date	Percentage Complete			
<input checked="" type="checkbox"/> 1.1.01 Maintain Council Tax	Completed	31/03/2020	100%		★	Achieved when setting 2019/20 budget
<input checked="" type="checkbox"/> 1.2.06 Transformation review Support Services	In Progress	31/03/2020	0%		★	Current focus is on increased use of "How Do I" section on DORIS. Implementation group of managers across the organisation has been established to provide customer input and support the Board.
<input checked="" type="checkbox"/> 1.2.13 Transformation review of Parks and Countryside	In Progress	31/03/2021	40%		●	The Procurement Plan for this project was agreed by the Executive In June, enabling the development of work aiming for a planning submission later in the year
<input checked="" type="checkbox"/> 1.2.24 Review Transport Development and Highway Maintenance	In Progress	30/11/2019	75%		★	The Highways and Transport merger has taken place. Work is underway to bring together the working practice's of both teams, and to identify any further efficiencies, and savings.
<input checked="" type="checkbox"/> 1.2.25 Portfolio Management for Transformation	In Progress	30/09/2019	0%		★	The portfolio management approach is well embedded across the transformation programme and is being used to inform evidence-based decision making.
<input checked="" type="checkbox"/> 1.3.08 Embed commercial practices	In Progress	31/12/2019	75%		★	Work happening in support services to schools using commercial practice toolkit developed with Activist.
<input checked="" type="checkbox"/> 1.4.03 HR and Payroll self service	In Progress	30/06/2019	65%		●	The introduction of manager self service for changes via the system continues to be worked on. Testing continues. It is hoped that some pilot schools will try this at beginning of September when schools return. During the next quarter preparatory work will be undertaken for the upgrade to the new electric version of iWorks.
<input checked="" type="checkbox"/> 1.4.05 Organisational Development and Workforce Transformation Strategy	In Progress	31/03/2020	65%		★	Work continues towards the implementation of the Workforce and Organisational Development Strategy Framework 2017-2020. The focus for this quarter has been in the following key areas: <ul style="list-style-type: none"> Leadership and management - CMT agreed the proposed Coaching strategy, which sets out the high level next steps and included on line resources which will be available in the next quarter. Lead Coaches are continuing to complete their training. The Senior Leadership group have completed Luminia Spark Profiling, which has provided immediate personal insights into personal traits and will provide the opportunity for further development work with teams and SLG as a whole to enhance leadership. Strategic Workforce plan - The SWFP has been published and is now an organic document which is organisation wide and includes engagement between HR/OD service leaders Finance and Performance, this is supported by a cycle of quarterly analytics provided to DMT's to enable discussion and action relating to key areas. Recruitment and Retention - Work continued to develop the Bracknell Forest Brand and agreement was given by CMT for the BFC recruitment toolkit which has been created to help managers shape their adverts for specific roles and to provide a clear message about Bracknell Forest Council as a whole. The toolkit will be launched July 2019. Staff Engagement and Reward and Recognition - Preparation for this years staff awards nominations and ceremony have started and a pulse survey has been developed to provide a mid point position of staff views. The Pulse survey itself will take in July 2019.
<input checked="" type="checkbox"/> 1.4.17 Apprenticeship Levy	In Progress	31/03/2020	90%		★	We currently have 61 Apprentices enrolled on programmes. Discussions were held at all DMTs to explore areas that may benefit from additional staff development. HR Business Partners are promoting apprenticeships as part of their Workforce Planning meetings with departments.
<input checked="" type="checkbox"/> 1.4.18 Learning and development opportunities	In Progress	30/06/2019	95%		★	CMT considered a report on the Council's statutory responsibility to advise the Secretary of State of any suspected victims of modern slavery and exploitation in Bracknell Forest. In addition, the report provided an update on the work of the Council's Modern Slavery & Exploitation Strategic Group. In terms of specific courses on Modern Slavery our eLearning is a comprehensive module this has been supplemented by, two slightly different face to face sessions are offered, one by the LSCB and one by Community Safety which ran March 2019, it anticipated that these courses will be repeated.
<input checked="" type="checkbox"/> 1.5.01 Neighbourhood Plans	In Progress	31/03/2020	25%		★	Hearing was held on Bracknell Town Neighbourhood Plan and the Examiner has issued an interim report with options. The Town Council intend to proceed with changes made to the plan in light of the examiner's comments. The Warfield examination is under way but the examiner has issued a letter seeking a Statement of Common Ground between BFC and WPC on certain policy matters and agreement on the way forward regarding the need for for a Habitat Regulations Assessment. Comments have been provided on the draft Crowthorne Neighbourhood Plan.
<input checked="" type="checkbox"/> 1.5.03 Community based delivery and volunteers	In Progress	31/03/2020	0%		★	Community based delivery models and the use of volunteers continue to be considered within the analyse and plan phases of all transformation service reviews. Both the libraries and parks and countryside services have been successful in this approach.
<input checked="" type="checkbox"/> 1.6.03 Consultation on proposed major changes	In Progress	31/03/2020	0%		★	This action remains on track. Staff and customer consultation is planned into the Communications and Engagement Plan for all transformation projects.
<input checked="" type="checkbox"/> 1.6.04 Review HR service (Brexit)	Completed	30/06/2019	100%		★	Brexit would have minimal impact on the actual staffing structure/delivery of HR support service. HR support hub and wellbeing support/resourcing may need reviewing once the implications to wider council staff base are known and assessed in terms of support/administration requirements for staff who will be supporting the community with Brexit implications.

<input checked="" type="checkbox"/> 1.7.02 Budget savings	In Progress	31/03/2020	0%		Scale of Transformation savings being delivered is currently significantly below the budgeted figure. CMT is investigating options to accelerate delivery in priority areas.
<input checked="" type="checkbox"/> 1.7.23 Spending within budget	In Progress	31/03/2020	0%		Level of demand pressures together with shortfall in transformation savings targets is resulting in a budget overspend being reported at an early stage in the year. Work is being undertaken to identify mitigating actions to address this.

Quarterly Indicators	30/06/2019			
	Last Quarter	This Quarter	Current Target	RAG
L257 Number of complaints received	59	58	49	
> L261 Level of staff sickness absence	2.04	1.60	1.88	
> L262 Level of voluntary staff turnover	2.40%	2.17%	2.70%	

A strong and resilient economy

Action	30/06/2019				Status	Comment
	Stage	Due Date	Percentage Complete			
<input checked="" type="checkbox"/> 2.1.01 Business liaison programme	In Progress	31/03/2020	0%		★	In the period April - June four meetings took place. The programme is now looking more towards SME's and high growth start ups. Of the larger corporates a number of contacts have moved on making it more difficult to set up meetings with them at the current time. No major issues reported in the meetings with businesses, mainly parking and networking as well as potential expansion / relocation plans. The SME's were all keen to be signposted to relevant services and initiatives which has resulted in some new leads for our partner organisations.
<input checked="" type="checkbox"/> 2.1.02 SME Strategy	In Progress	31/03/2020	50%		★	Working closely with the LEP as well as the Growth Hub. In addition relationships with other organisations supporting SME's locally are maintained, including agents and the chamber. Attending the BLIS task & finish group and supporting where possible. Working closely with the new Growth hub liaison who will speak at one of the upcoming business events on their support offer for SME's. Exploring possibilities of a joint bid with other LA's to the new call by the LEP aiming to support innovation spaces.
<input checked="" type="checkbox"/> 2.1.03 Business Improvement District	In Progress	31/03/2020	75%		★	Since the launch event in September 2018 a number of engagement workshops have taken place feeding information into the business plan stage to commence in spring. The BID group has now formalised their draft business plan and are consulting on this. A consultation event took place in June and additional face to face and phone consultations are planned for the coming weeks. The plan is to go to ballot in October which is currently on track.
<input checked="" type="checkbox"/> 2.1.05 Economic planning policies	In Progress	31/03/2020	25%		★	The further work on the implications of revised housing numbers is progressing. This will inform the strategic approach to economic development which is being developed for the next stage of consultation in the autumn.
<input checked="" type="checkbox"/> 2.1.06 Infrastructure growth	In Progress	31/03/2020	38%		★	CIL income for the quarter was £1,231,316 which represents 38% of the target of £3.24million . £1,508,909 was received in Section 106 contributions during the quarter and funding to the value of £509,656 was secured through S106 agreements completed during the quarter.
<input checked="" type="checkbox"/> 2.2.05 Public transport	In Progress	31/03/2020	75%		★	Bus operators continue to report that patronage has increased moderately since the Lexicon opened. Alongside the extension of Council supported bus services to cover evenings and Sundays, bus operators have also introduced changes to their commercially funded services in response to demand. Reading Buses have recently acquired Courtney Buses and this may now bring further opportunities for positive changes to services. The improved footway and cycleway links to the town centre are all in place and formalisation of the NCN422 cycle route will follow in 2020. Cycle parking within the town centre has been increased by over 100%. Bracknell peak hour rail services have increased in May 2019.
<input checked="" type="checkbox"/> 2.2.06 Planning applications	In Progress	31/03/2020	25%		★	Minor and Other applications exceeded the performance targets which this year have been raised to 90%. Majors performance fell just below the 85% target at 84.21%, though performance on Majors was high in the final month of the quarter with 100% achieved.
<input checked="" type="checkbox"/> 2.3.01 Town centre management strategy	In Progress	30/09/2019	75%		★	Creation of a marketing and events post to manage small scale community events and commercialisation activities is being established. Monthly meetings with the Lexicon continue, covering both operational and strategic matters.
<input checked="" type="checkbox"/> 2.3.02 Planning policies enabling regeneration	In Progress	31/03/2020	25%		★	Policies and allocations for the new Local Plan are being developed to support and promote the further regeneration of the town centre and sites on the periphery of the town centre.
<input checked="" type="checkbox"/> 2.5.01 Street lighting replacement	In Progress	01/06/2019	95%		★	The LED lighting project has seen the installment of 13,000 new lanterns and 1,000 new columns, serving nearly 50,000 homes. The final stages of installation are virtually complete (July 2019) and engineers are collating and analysing public feedback (and technical data) prior to commencing a second phase of work to address the small number of residents' concerns regarding operational issues.
<input checked="" type="checkbox"/> 2.5.02 Infrastructure delivery plan	In Progress	30/09/2019	25%		★	Further work is under way to review infrastructure requirements to align with the growth strategy being consulted on in the Autumn of 2019. This will take account of changes in housing numbers resulting from the application of the government's formula and the most recent affordability factor.
<input checked="" type="checkbox"/> 2.5.03 Infrastructure funding	In Progress	31/03/2026	25%		★	38% of CIL target for the year achieved within the first quarter and over £1.5million in S106 contributions collected. Over £0.5million secured in completed S106s during the quarter and CIL liability notices issued for over £5.7 million.
<input checked="" type="checkbox"/> 2.5.04 Strategic transport improvements	In Progress	not set	50%		★	The A322 Downshire Way improvement scheme is progressing well, this project is 70% DfT funded. The A3095 corridor improvement scheme will commence in Feb/March 2020 and is funded almost entirely from external contributions (Thames Valley Berkshire LEP and S106 developer contributions). Further funding has been provisionally secured for the A322/A329 corridor via the TVBLEP.

Quarterly Indicators	30/06/2019			
	Last Quarter	This Quarter	Current Target	RAG
L268 % of working age people who are unemployed	2.0%	1.7%		n/a
L269 % of working age population in employment	84.7%	85.0%		n/a
L271 % of borough covered by superfast broadband	96.8%	96.8%	99.0%	★

People have the life skills and education opportunities they need to thrive

Action	30/06/2019				Comment
	Stage	Due Date	Percentage Complete	Status	
<input checked="" type="checkbox"/> 3.2.04 Infrastructure Delivery Plan	In Progress	31/03/2020	25%	★	Work progressing on dualling of Downshire Way. Some issues with delivery of SANG at Blue Mountain and Broadmoor.
<input checked="" type="checkbox"/> 3.2.05 New education facilities	In Progress	31/03/2020	25%	★	Little change from previous quarter. Further work required on pupil generation from new developments.

People live active & healthy lifestyles

Action	30/06/2019				Comment
	Stage	Due Date	Percentage Complete	Status	
<input checked="" type="checkbox"/> 4.3.04 Promote sustainable travel	In Progress	31/03/2020	50%	★	<p>A new national cycle route NCN 422 will shortly open connecting West Berkshires to Ascot via Reading, Wokingham and Bracknell.</p> <p>The borough's pedestrian walkways and pavements are consistently rated by residents as being among the cleanest and best maintained in the country. New signage around the town centre has also made it easier for visitors to find their way around</p> <p>Officers are finalising the Local Cycling Walking Infrastructure Plan and prioritising routes following assessment across the borough. In addition Parish Councils continue expressed an interest in joint working to allocate their CIL funds to ped/cycle routes that both authorities want to bring forward.</p>

A clean, green, growing and sustainable place

Action	30/06/2019				Comment
	Stage	Due Date	Percentage Complete	Status	
<input checked="" type="checkbox"/> 5.1.01 Local Plan	In Progress	31/03/2020	50%	★	Local Plan is progressing in line with the programme in the Local Development Scheme. Consultation on growth option to be considered at the September meeting of the Executive.
<input checked="" type="checkbox"/> 5.1.02 Housing sites	In Progress	31/03/2020	75%	★	The Council can demonstrate a 5 year housing land supply. Major allocated sites are delivering new housing at Amen Corner North, Blue Mountain, Warfield and TRL. Significant numbers of new apartments are also being built in the town centre at the Winchester House and Eagle House sites.
<input checked="" type="checkbox"/> 5.2.02 Strategic Housing Market Assessment (SHMA)	In Progress	31/03/2020	50%	★	Guidance no longer refers to Housing Market Areas. Overall housing need is calculated according to the government's formula. Work is under way to establish the need for affordable and other specialist housing for the new Local Plan.
<input checked="" type="checkbox"/> 5.2.03 Thames Basin Heath Special Protection Area	In Progress	31/03/2020	50%	★	The SPA SPD continues to be implemented to enable housing development to proceed. BFC continues to receive facilitation funds for the use of its SANG capacity. The new SANG at Blue Mountain has been laid out but there are issues with its access and maintenance and maintenance issues at the Broadmoor SANG which has been established to mitigate the impacts of the Cricket Field Grove development..
<input checked="" type="checkbox"/> 5.3.01 Transport improvement	In Progress	31/03/2020	50%	★	The Transport Capital Programme continues to incorporate Borough led transport improvements which result from new development and the strategic transport action plan, currently focussed towards the A322, A329 and A3095 strategic corridors. Local junctions and corridors will also be improved as development growth is delivered. Developer led improvements continue to be managed through the S106 and S278/38 processes.
<input checked="" type="checkbox"/> 5.3.03 Community Hubs	In Progress	31/03/2020	0%	★	Warfield CH - the feasibility study report is complete. Crowthorne CH - the planning application is in progress, with a decision due early July. CPC are developing a business plan. BM CH - the consultants, ADP, were commissioned to work with BFC and the CCG to develop plans for the co-located centre. MHWCC - WPC has requested some more works at the centre before they will complete the lease.
<input checked="" type="checkbox"/> 5.4.01 Spending priorities	In Progress	31/03/2020	75%	★	Work continues to work with Partners on joint priorities, particularly with regard to community/health provision in Binfield.
<input checked="" type="checkbox"/> 5.6.01 Special Protection Area (SPA)	In Progress	31/03/2020	75%	★	Rolling programme of strategic SANG improvements funded through pump prime funding and repaid by CIL at year end. Blue Mountain and Broadmoor SANGs currently in developer ownership/management need remedial works to bring them up to SANG status until in a condition for the Council to take over ownership/management. The Council is in dialogue with the respective developers for them to carry out the necessary works. SANG income is healthy from s106 which will guarantee long term SANG management and service support.

Quarterly Indicators	30/06/2019			
	Last Quarter	This Quarter	Current Target	RAG
L241 Income from CIL receipts	£2,807,000	£1,644,667		n/a
L284 Number of homes given planning permission	1,122	152		n/a
> L286 % of successful planning appeals	67%	80%	66%	★
> L356 % of major planning applications determined within timescales	92%	95%	85%	★
> L357 % of minor planning applications determined within timescales	87%	86%	85%	★
> L358 % of other planning applications determined within timescales	94%	91%	85%	★

Strong, safe, supportive and self-reliant communities

Action	30/06/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
<input checked="" type="checkbox"/> 6.1.02 Community self reliance	In Progress	31/03/2020	0%	●	A review of the council's approach to community resilience is taking place within the Policy and Engagement Team and an action plan being formulated.
<input checked="" type="checkbox"/> 6.2.02 Prevent agenda	In Progress	31/03/2020	0%	★	The Prevent action plan addresses issues of community cohesion. This action plan is monitored by the Prevent steering group.
<input checked="" type="checkbox"/> 6.2.04 'All of Us' Equality Scheme	In Progress	31/03/2020	0%	●	Annual monitoring of the 18/19 action plan is ongoing. The annual monitoring report will be published.

Section 3: Operational Priorities

Action	30/06/2019				Status	Comment
	Stage	Due Date	Percentage Complete			
<input checked="" type="checkbox"/> 7.001 Promote the borough as a business location	In Progress	31/03/2020	50%	★	<p>The 2018 / 2019 iteration of the business brochure is now completed and was circulated to partners and added to the website.</p> <p>Copies of the brochure in addition to a welcome letter are being sent to newly incorporated businesses in the borough.</p> <p>A further two business events took place in the past months; date of events: One was held by the ESDP on 23rd of May at South Hill Park under the title "A talk and walk in the park" and was very successful with over 30 attendees and very good feedback. Another event by the ESDP is likely to go ahead in autumn. The second event was an event planned by the Lexicon and supported by BFC. The event aimed to inform local businesses about the Lexicon offer to them. Another successful event with over 30 attendees and very good feedback.</p>	
<input checked="" type="checkbox"/> 7.002 Benchmark income/charges	Completed	31/03/2020	100%	★	Fees and charges are competitive locally and continue to recover costs on the ring fenced accounts.	
<input checked="" type="checkbox"/> 7.003 Planning and Transport service costs	Completed	31/03/2020	100%	★	Actual service costs have been reviewed for chargeable functions and these have been updated within the Council's 2019/20 published fees and charges schedule. This is an ongoing process undertaken annually.	
<input checked="" type="checkbox"/> 7.005 Infrastructure improvements	In Progress	31/03/2020	75%	★	Work continues on the Downshire Way Dualling project	
<input checked="" type="checkbox"/> 7.006 Public transport safety	In Progress	31/03/2020	75%	★	Data shows a continued downward trend in collisions and casualties. Police accident records continue to be analysed and road safety schemes developed where trends can be identified and intervention is considered likely to provide benefit.	
<input checked="" type="checkbox"/> 7.007 Road safety	In Progress	31/03/2020	75%	★	Regular liaison continues and Bracknell Forest remains a partner within the 'Safer Roads Berkshire' joint arrangement between Unitary Authorities and service providers. Casualty numbers within Bracknell Forest continue on a downward trend.	
<input checked="" type="checkbox"/> 7.008 Integration of diverse communities	In Progress	31/03/2020	50%	★	2017 Residents' Survey result - 96% of people believed that people from different backgrounds get on well in the borough. The Civilian Military Partnership continues to make good progress in implementing its action plan. Hate crime levels are monitored by the Community Cohesion partnership and remain low with no increase in hate crime despite a recent upward trend nationally following recent terrorist attacks and ongoing Brexit negotiations.	
<input checked="" type="checkbox"/> 7.009 Hate crime	In Progress	31/03/2020	50%	★	Work continues to promote hate crime reporting and regular updates are received from Thames Valley Police at the Community Cohesion and Engagement Partnership meetings.	
<input checked="" type="checkbox"/> 7.010 Faith and Belief Forum	In Progress	31/03/2020	50%	★	Supported the Faith and Belief Forum's AGM and Interfaith week events. The Forum continues to be represented on the Community Cohesion and Engagement Partnership and further support will be offered as and when required.	
<input checked="" type="checkbox"/> 7.011 Access Advisory Panel	In Progress	31/03/2020	50%	★	Council continue to support and attend Access meetings. The Terms of Reference will be looked at and work done to revitalise the group.	
<input checked="" type="checkbox"/> 7.013 Equality monitoring	In Progress	31/03/2019	75%	★	Systems are in place to ensure that reports are produced in line with expected timescales.	
<input checked="" type="checkbox"/> 7.014 e-learning opportunities	In Progress	31/03/2020	65%	★	As part of the strategic direction to maintain a 70:20:10 delivery model for development elearning modules continue to be reviewed, updated and supplemented. Activity has particularly centred around the uptake of the mandatory elearning GDPR modules. Resulting in 95% completion of GDPR1 which is a mandatory elearning module for all staff.	
<input checked="" type="checkbox"/> 7.015 Annual workforce monitoring	In Progress	31/12/2019	0%	★	The majority of the work on the annual workforce monitoring report will be undertaken in Quarter 2 where the first draft will be produced.	
<input checked="" type="checkbox"/> 7.016 Workforce information	In Progress	31/12/2019	70%	★	A note to staff asking them to update their details on iWork@BFC was in the April Forest Views and a reminder went in the June Issue. HR update the information for new starters if it is available. Further communications will follow in Quarter 2	
<input checked="" type="checkbox"/> 7.017 Recruitment and retention	In Progress	30/09/2019	80%	★	We have just launched the new Branding Scheme and Recruitment Materials across the Authority. These include Recruitment Toolkits, New Templates for Adverts, Job Descriptions and Applications Packs. Guidance for Managers is available on Doris and the HR team are helping Managers get used to the documentation which we hope will increase the quality of candidates for our roles.	
<input checked="" type="checkbox"/> 7.018 Statement of Accounts	In Progress	31/05/2020	0%	★	On track for accounts to be audited and published by deadline of 31 July	
<input checked="" type="checkbox"/> 7.019 Budget monitoring	In Progress	31/03/2020	0%	★	First monitoring report produced July 2019	
<input checked="" type="checkbox"/> 7.020 Financial advice for Downshire Homes Limited	In Progress	31/03/2020	90%	★	Financial support for DHL in place and managing company accounts	
<input checked="" type="checkbox"/> 7.021 Self-service budget monitoring	In Progress	02/10/2019	50%	●	Analyzer module of Agresso financial system has been purchased. Finance team being trained and becoming familiar with the tool prior to engagement with budget managers to agree standardised reports and dashboard presentations to develop.	
<input checked="" type="checkbox"/> 7.022 Centralising budgets	In Progress	31/03/2020	80%	★	Initial budget areas identified for centralisation including printing and stationery have been actioned. Further opportunities are being investigated.	
<input checked="" type="checkbox"/> 7.024 Business rates pilot scheme	In Progress	31/03/2020	90%	★	Berkshire Business Rates Pool successfully closed for 2018/19. Arrangements agreed with other authorities for 2019/20.	
<input checked="" type="checkbox"/> 7.057 Engagement and Communications Plans	In Progress	30/09/2019	0%	★	All transformation projects have a communication and engagement plan. Programme managers meet regularly with their Comms lead to review communication and engagement requirements.	

 7.058 Town centre communications strategy	In Progress	31/03/2020	50%	★	Strategic communication planning continuing internally and externally around The Deck and Princess Square as well as operational communications around The Lexicon and other town centre elements. Work to address marketing need started and in progress.
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Monthly Indicators	30/06/2019			
	Last Month	This Month	Current Target	RAG
> L065 Return on investments	0.19	0.20	0.10	★
L295 Meetings held with key businesses	2	1	1	★

Quarterly Indicators	30/06/2019			
	Last Quarter	This Quarter	Current Target	RAG
> BV8 % of invoices paid within 30 days	95.4%	93.1%	95.0%	★
> L064 Debt outstanding as % of gross debt	5.8%	7.8%	7.0%	★
> L261 Level of staff sickness absence	2.29	1.82		n/a
> L262 Level of voluntary staff turnover	1.7%	1.4%		n/a

Section 4: Staff Sickness

Section	Total staff	Number of days sickness	Quarter 1 average per employee	2019/20 annual average per employee
Chief Executive	17	10.5	0.62	2.48
Finance	55	273	4.96	19.84
Organisational Development, Transformation & HR	57	74	1.29	5.16
Place, Planning & Regeneration	165	150.5	0.91	3.64
Department Totals (Q1)	294	508	1.73	
Totals (19/20)				6.88

Comparator data	All employees, average days sickness absence per employee
Bracknell Forest Council 18/19	7.22 days
Public Sector employers 2017	8.50 days

Source CIPD: Health & Wellbeing Survey May 2018

Comments: Sickness rates within the central directorate have decreased over the last quarter apart from within Finance where they have had 5 long term sickness cases. The overall average for Central Directorates is below the Authority figure for last year of 7.22.

Annex A: Financial information

Financial Information – Table 1

CENTRAL DIRECTORATES QUARTER 1									
	Original Cash Budget	Virements & Budget C/Fwds	NOTE	Current Approved Cash Budget	Spend to Date %	Department's Projected Outturn	Variance Over/(Under) Spend	Variance This Month	NOTE
	£000	£000		£000	%	£000	£000	£000	
Director: Place, Planning & Regeneration									
Director Place, Planning & Regeneration	185	38	<i>l, n</i>	223	15	223	0	0	
Head of Planning	658	173	<i>j, n, p</i>	831	-42	831	0	0	
Building Control & Land Charges	32	-134	<i>n</i>	-102	83	-102	0	0	
Transport Strategy & Implementation	2,053	89	<i>h, n</i>	2,142	8	2,142	0	0	
Traffic Management	-160	-10	<i>n</i>	-170	-33	-170	0	0	
Urban Traffic Management & Control	434	-11	<i>n</i>	423	11	423	0	0	
Transport Engineering	444	-20	<i>n</i>	424	12	424	0	0	
Development & Adoptions	26	255	<i>k, n</i>	281	-26	281	0	0	
Highways	0	3,126	<i>b</i>	3,126	5	3,126	0	0	
Parks, Open Spaces and Countryside	1,076	308	<i>e, f, g, n, q</i>	1,384	18	1,384	0	0	
The LookOut	0	-144	<i>c</i>	-144	76	-144	0	0	
Horseshoe Lake	0	20	<i>c</i>	20	35	20	0	0	
Regeneration & Economic Development	247	-19	<i>n</i>	228	-244	228	0	0	
	4,995	3,671	<i>b, c, e, f, g, h, j, k, l, n, o, p, q</i>	8,666	-5	8,666	0	0	
Director: Organisational Development, Transformation & HR									
Human Resources	876	26	<i>d, l, n</i>	902	24	902	0	0	
Organisational Development	483	-7	<i>n</i>	476	-41	476	0	0	
Communications	86	0		86	12	86	0	0	
Transformation Board	443	0		443	60	443	0	0	
Community Engagement	148	41	<i>a</i>	189	12	189	0	0	
Voluntary Sector Grants	301	-20	<i>i</i>	281	25	281	0	0	
	2,337	40	<i>a, d, l, n</i>	2,377	16	2,377	0	0	
Director: Finance									
Finance	2,658	18	<i>d, l</i>	2,676	17	2,676	0	0	
Insurance	435	0		435	78	435	0	0	
Revenue Services	0	267	<i>m</i>	267	9	267	0	0	
	3,093	285	<i>d, l, m</i>	3,378	24	3,378	0	0	
Chief Executive's Office									
Chief Executive	341	303	<i>l</i>	644	15	644	0	0	
	341	303	<i>l</i>	644	15	644	0	0	
TOTAL CENTRAL DIRECTORATES	10,766	4,298		15,064	6	15,064	0	0	
Memorandum item									
Devolved Staffing Budget	9,059	2,092		11,151	16	11,151	0	0	
Non Cash Budgets									
Capital Charges	619	3,872	<i>o</i>	4,491		4,491	0	0	
IAS19 Adjs	1,245	239	<i>o</i>	1,484		1,484	0	0	
Recharges	-3,214	681	<i>o</i>	-2,533		-2,533	0	0	
	-1,350	4,792		3,442		3,442	0	0	

Financial Information – Table 2

Virements

Note	Total	Explanation
	£'000	
a	40	<p>Community Engagement</p> <p>A carry forward from 2018-19 was approved to enable the Residents Survey to take place.</p>
b	3,126	<p>Highways</p> <p>Following a decision for the Highways function to move to the Planning, Place and Regeneration department, a virement of £3.126m is to be made from the Delivery Directorate.</p>
c	(124)	<p>The Lookout/Horseshoe Lake</p> <p>Following a decision for The Look Out to move to the Planning, Place and Regeneration department, a virement of -£0.144m is to be made from the Delivery Directorate.</p> <p>Due to the project at Horseshoe Lake, it was decided for the cost centre within the Leased Leisure Site area to move the Planning, Place and Regeneration department, as such a virement of £0.020m is to be made from the Delivery Directorates.</p>
d	65	<p>HR/Finance DSB</p> <p>A £0.065m budget for the Council Wide Support Service Review in the People Directorate has been transferred to Finance and HR to cover costs of support services, the budget has been split 50/50 across the two Directorates.</p>
e	20	<p>Parks, Open Spaces & Countryside</p> <p>A sum of £20,330 is required to be vired from the Section 106 SPA Mitigation monies received to fund 0.5 FTE post to enable the production of, co-ordination and monitoring of the Suitable Alternative Non-Green Spaces (SANGS) plans together with the co-ordination of access management measures.</p>
f	48	<p>Parks, Open Spaces & Countryside</p> <p>A sum of £48,030 is required to be vired from the Section 106 SPA Mitigation monies received to fund an additional 1.5 Ranger posts to maintain and manage the areas that have been designated Suitable Alternative Non-Green Spaces (SANGS), which are required to be maintained at a higher standard than general open areas.</p>
g	4	<p>Parks, Open Spaces & Countryside</p> <p>A sum of £4,290 is required to be vired from the Section 106 SPA Mitigation monies received to fund the annual running costs of a new vehicle to enable maintenance of the enhanced SANG's area's to be carried out.</p>

Note	Total	Explanation
	£'000	
h	118	<p>Bus Contracts</p> <p>Section 106 Agreements allows for bus services to be provided within the Borough. The contract has been re-let for this service with effect from April this year, resulting in an annual cost of £117,648. A virement is therefore required for this sum (YN626 £100K, YN517 £17K).</p>
i	(20)	<p>Voluntary Grants</p> <p>The Council provides grant support to some voluntary sector organisations that are also able to generate income from charges to their service users. Recognising this, it is proposed to implement the previously agreed tapering of grant support to Shopmobility (£9,850) following an eightfold increase in visitors to the town centre, and to reduce the grant to Keep Mobile (£10,000) and seek to agree further phased reductions over time.</p> <p>A virement is required to transfer the saving which are currently within Non-Departmental.</p>
j	32	<p>Planning Policy</p> <p>A sum of £31,690 is required to be vired from the Section 106 SPA Mitigation monies received to fund a post to enable the production of, co-ordination and monitoring of the Suitable Alternative Non-Green Spaces (SANGS) plans together with the co-ordination of access management measures.</p>
k	115	<p>Development Adoptions</p> <p>A sum of £115,430 is required to be vired from the adoptions reserve to fund engineering posts as agreed in the 2018-19 savings proposals.</p>
l	236	<p>Chief Executive's Office</p> <p>As agreed in 2018/19, all PA's will now sit under the PA to the Chief Executive and as such budgets need to be vired accordingly.</p> <p>Within Central Directorates £0.067m has been vired, with a further £0.120m from the Delivery Directorate and £0.116 from the People Directorate.</p>
m	267	<p>Revenue Services</p> <p>Due to the recent restructures, the Revenues function is now to permanently move to Finance from the Delivery Directorates. As such a virement of £0.267m is to take place.</p>
n	0	<p>DSB</p> <p>Salary allocations have been amended to reflect current service provision within the department and evenly distribute the managed vacancy factor across the Directorates, the net effect of these changes is nil.</p>
o	4,792	<p>Non-Cash Budgets</p> <p>The relevant non-cash budgets relating to the above services areas that are moving from Delivery Directorates also need to be vired from Delivery to Central (£4.792m).</p>
P	142	<p>Planning SPA</p>

Note	Total	Explanation
	£'000	
		Section 106 SPA funding of £142,400K to support the Head of Planning deliver the service as agreed as part of the Planning transformation programme.
q	228	Parks & Countryside SPA Section 106 SPA funding of £227,500 to support the deliver the Parks & Countryside service as agreed as part of the Parks & Countryside transformation programme.
	9,090	Total Virements Reported in Quarter 1

Financial Information - Table 3

CAPITAL MONITORING 2019/20

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YL011	Parks & Open Spaces S106 Budget Only	174.2	174.2	0.0	0.0	174.2	0.0	0.0	PPR	Mar 20	Projects being identified
YL265	SPA Mitigation Strategy (S106)	500.1	500.1	24.1	0.0	500.1	0.0	0.0	PPR	Mar 20	Implementation of project works is subject to planning approvals for new housing and associated s106 agreements
YM007	Capitalisation of Revenue (Highways)	200.0	200.0	0.0	0.0	200.0	0.0	0.0	PPR	Mar 20	Programmes under development
YM243	Community Centres - S106	28.3	28.3	0.0	0.0	28.3	0.0	0.0	HR	Mar 20	Total S106 funding anticipated for the scheme.
YM247	Market Place Properties	100.0	100.00	0.0	0.0	100.0	0.0	0.0	PPR	Mar 20	This money has been set aside for any compensation events resulting from a CPO on this site.
YM248	The Parks Community Centre/Sports Pavilion	1.0	1.0	0.0	0.0	1.0	0.0	0.0	HR	Mar 20	Project complete

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YM345	Town Centre Redevelopment	1,201.6	1,201.6	0.0	0.0	1,201.6	0.0	0.0	PPR	Mar 20	Funding is set aside for town centre projects to enable the continued regeneration of the centre. This will also cover development work/ purchase of other town centre sites.
YM345	Town Centre Redevelopment – The Deck	6,000.0	0.0	0.0	0.0	0.0	6,000.0	0	PPR	Mar 21	Funding to be drawn down by BRP as set out by Town Centre Development Agreement.
YM387	Binfield Community Centre S106	0.0	0.0	0.6	0.0	0.0	0.0	0.0	HR	Mar 19	Project complete, budget to be vired.
YP003	Mobility/ Access Improvement Schemes	408.9	408.9	42.5	160.0	408.9	0.0	0.0	PPR	Mar 20	The signalisation of the Owlsmoor Road junction with A3095 Rackstraw Road is complete and the final invoices being received. The remainder of the year's programme is programmed with the Term Contractor and work is

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
											progressing on programme
YP006	Local Safety Schemes	234.9	234.9	0.9	95.8	234.9	0.0	0.0	PPR	Mar 20	Rectory Road zebra crossing is substantially complete and awaiting invoices. Detailed design is underway on the remainder of the schemes. The works are programmed with the Term Contractor and work is progressing on programme
YP007	Maintenance (Street Lighting)	23.5	12.5	12.0	0.0	12.5	11.0	0.0	PPR	Mar 21	Works projects in progress
YP009	Structural Maintenance of Bridges	373.3	250.0	0.0	0.0	250.0	123.3	0.0	PPR	Mar 21	Works on site will begin as road space permits.
YP013	Land Drainage	291.9	167.9	67.0	0.0	167.9	124.0	0.0	PPR	Mar 21	Works on site will begin as road space permits and contractor resources allow.

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YP113	Road Surface Treatments	1,906.9	1,706.9	17.1	0.0	1,706.9	200.0	0	PPR	Mar 21	programmes under development
YP162	Traffic Management Schemes	145.9	145.9	0.0	145.9	145.9	0.0	0.0	PPR	Mar 20	Detailed design is underway. The works are programmed with the Term Contractor and work is progressing on programme
YP225	Traffic Modelling	266.9	266.9	65.0	201.9	266.9	0.0	0.0	PPR	Mar 20	Orders have been placed and work has begun on all three elements of the Model Rebuild
YP269	Residential Street Parking	132.1	132.1	2.2	0.0	132.1	0.0	0.0	PPR	Mar 20	Detailed design is complete. The works are programmed with the Term Contractor and work is progressing on programme
YP456	Update Traffic Signal Infrastructure	0.0	0.0	25.1	0.0	0.0	0.0	0.0	PPR	Mar 20	Budget to be transferred

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YP479	Replacement LED Street Lights	1,703.3	847.3	132.2	0.0	847.3	856.0	0.0	PPR	Mar 21	Works in progress on site, included within the carry forward is £850k to undertake works on subway lighting.
YP486	Trees Woodland Management	72.9	72.9	0.0	0.0	72.9	0.0	0.0	PPR	Mar 20	In progress. Significant preparation work underway, strategy has been completed, forestry commission approvals (surveying and felling licence applications) being sought etc.
YP488	Martins Heron Roundabout	916.2	916.2	87.1	229.5	916.2	0.0	0.0	PPR	Mar 20	The civil engineering works are complete. Landscaping works will follow in October 2019. Anticipate £600k to be repaid to the LEP.
YP510	Management of Parks & Countryside Open Spaces on Confirm	34.1	34.1	0.0	0.0	34.1	0.0	0.0	PPR	Mar 20	Awaiting invoices
YP516	Ambarrow Crescent (S106)	0.7	0.7	0.0	0.0	0.7	0.0	0.0	PPR	Mar 20	Awaiting invoices

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YP518	Westmorland Park Limes Path (S106)	20.5	20.5	0.0	0.0	20.5	0.0	0.0	PPR	Mar 20	Project complete
YP526	Urban Tree Project (S106)	13.1	13.1	0.0	0.0	13.1	0.0	0.0	PPR	Mar 20	Project underway
YP529	Downshire Way Duelling	3,472.7	2,472.7	277.0	2,195.7	2,472.7	1,000.0	0.0	PPR	Mar 21	Works are progressing well on site. Interim payments being made monthly dependent upon progress. These works will roll into the next financial year
YP537	Look Out Parking Bay Programme	40.0	40.0	0.0	18.7	40.0	0.0	0.0	PPR	Mar 20	Works in progress
YP538	Look Out Play Area/ Exhibit Upgrade	40.0	40.0	0.0	0.0	40.0	0.0	0.0	PPR	Mar 20	Scheme being developed
YP539	Off Street Car Parking	100.0	100.0	0.0	0.0	100.0	0.0	0.0	PPR	Mar 20	Schemes being developed
YP547	A3095 Improvement Scheme	63.7	63.7	0.0	22.6	63.7	0.0	0.0	PPR	Mar 20	Detailed design is underway. The works are programmed to start in early 2020
YP549	Great Hollands Play Area Rec	50.2	50.2	50.2	0.0	50.2	0.0	0.0	PPR	Mar 20	Complete

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2019/20	Expenditure to Date	Current Comments	Estimated Outturn 2019/20	Carry Forward 2020/21	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YP559	Country Park	2,600.0	2,600.0	5.4	137.6	2,600.0	0.0	0.0	PPR	Mar 20	Detailed design is underway
YP560	South Hill Park – Path Networks	65.0	65.0	0.0	0.0	65.0	0.0	0.0	PPR	Mar 20	Project underway
YP561	Mobile Wireless Security Cameras	15.0	15.0	8.0	0.0	15.0	0.0	0.0	PPR	Mar 20	Project underway
YP562	Traffic Signal Maintenance	75.0	75.0	0.0	0.0	75.0	0.0	0.0	PPR	Mar 20	Project underway
YP564	Downshire Way Greening Works	250.0	250.00	0.3	0.7	250.0	0.0	0.0	PPR	Mar 20	Project underway
YP565	Shoulder of Mutton Junction Improvements	150.0	150.0	0.0	0.0	150.0	0.0	0.0	PPR	Mar 20	Project underway
YP569	Broad Lane Development Improvements	80.1	80.1	0.0	0.0	80.1	0.0	0.0	PPR	Mar 20	Project underway
YP570	Rights of Way (S106)	20.0	20.0	0.0	0.0	20.0	0.0	0.0	PPR	Mar 20	Project underway
YP571	Biodiversity (S106)	20.0	20.0	0.0	0.0	20.0	0.0	0.0	PPR	Mar 20	Project underway
YP572	Horseshoe Lake Country Park (S106)	35.4	35.4	0.0	0.0	35.4	0.0	0.0	PPR	Mar 20	Project underway
		21,827.2	13,512.9	816.8	3,208.5	13,512.9	8,314.3	0.0			